



Institute of Technology
Blanchardstown

Institiúid Teicneolaíochta
Baile Bhlainséir

PART-TIME COURSE SCHEDULE 2017/2018

LIVE + LEARN



BUSINESS						
CODE	NFQ LEVEL	COURSE TITLE	COST	DURATION	SCHEDULE	MINIMUM ENTRY REQUIREMENT
BN003	6	Higher Certificate in Business	€1,750 per year	2 Years	<i>Year 1:</i> Tuesday 6pm-10pm Wednesday 6-8pm online lecture Thursday 6-10pm Alternate Saturday mornings 9.30am - 1.30pm (for students taking taught elective) <i>Year 2:</i> Tuesday 6pm - 10pm Wednesday 6-10pm (on line) Thursday 6pm - 10pm	Leaving Certificate, full FETAC level 5 or 6 qualification or mature grounds
BN303	7	Bachelor of Business	€2,000	1 Year	Tuesday 6pm-10pm Wednesday 6pm-10pm (Online Lectures) Thursday 6pm-10pm	Higher Certificate (NFQ level 6) with pass grade in a cognate area (or equivalent qualification)
BN403	8	Bachelor of Business (Honours)	€2,100	1 Year	Tuesday 6pm-10pm Wednesday 6pm-10pm Thursday 6pm-10pm (Online Lectures)	Ordinary Bachelor Degree (NFQ level 7) with pass grade in a cognate area (or equivalent qualification)
BN525	9	Master of Business (Part time)	€2,875 per year	2 Years	Monday and Thursday 6pm-9pm	Second Class Honours Grade 2 (GPA 2.5 or equivalent) in Bachelor of Business (Honours) or equivalent or other primary degree at NFQ Level 8, along with relevant work experience.
BN527	9	Master of Arts in Management (Not for Profit Sector)	€2,875 per year	2 Years	8 Fridays per Semester (2 per month) plus online delivery for the first 3 semesters.	Second Class Honours Grade 2 (GPA 2.5) or equivalent in any Level 8 primary degree.
BN709	6	Certificate in Accounting Technician (Accounting Technician Ireland)	€880 per year or €220 per module	2 Years	Tuesday and Wednesday 6pm-10pm	As defined by Accounting Technicians Ireland

COMPUTING						
CODE	NFQ LEVEL	COURSE TITLE	COST	DURATION	SCHEDULE	MINIMUM ENTRY REQUIREMENT
BN026	6	Higher Certificate in Science in Computer Systems Management	€2,200 per year	2 Years	Monday, Wednesday and Thursday 6pm-10pm	Leaving Certificate, full FETAC level 5 or 6 qualification or mature grounds
BN311	7	Bachelor of Science in Computing in Digital Forensics and Cyber Security	€3,500	1 Year	Tuesday, Wednesday and Thursday 6pm-10pm	Higher Certificate in Computing (NFQ level 6) or equivalent
BN420	8	Bachelor of Science (Honours) in Computing in Digital Forensics and Cyber Security	€3,500	1 Year	Monday Wednesday and Thursday 6pm to 10pm	Bachelor of Science in Computing (level 7) or equivalent
BN509	8	Higher Diploma in Science in Computing	€2,000 per year	2 Years	1 Saturday per month 9.30am-5.30pm and blended learning which consists of 12 hours per week of directed learning delivered online	Ordinary Bachelor Degree (NFQ level 7) in a non related discipline or Bachelor of Science in Computing (NFQ level 7) where their date of award exceeds 5 years previous from their date of application.
BN528	9	Master of Science in Computing (Applied Cyber Security)	€2,000 per year	2 Years	Tuesday and Thursday 6pm-10pm	Second Class Honours Grade 2 (GPA 2.5 or equivalent) in Bachelor of Science (Honours) (NFQ level 8) in Computing or equivalent.
BN529	9	Master of Science in Computing (Applied Data Science & Analytics)	€2,000 per year	2 Years	Online: Year 1: Tuesday and Wednesday 6pm-10pm Online: Year 2: Wednesday and Thursday 6pm-10pm All classes are recorded	Second Class Honours Grade 2 (GPA 2.5 or equivalent) in an NFQ level 8 degree in Computing, Science, Engineering, Business with IT or equivalent.
BN530	9	Master of Science in Computing (Multimodal Human Language Technology)	€2,000 per year	2 Years	Monday and Wednesday 6pm-10pm	Second Class Honours Grade 2 (GPA 2.5 or equivalent) in Bachelor of Science (Honours) (NFQ level 8) in Computing or equivalent.
BN701	6	Certificate in Cisco - CCNA	€2,500	10 Months	Monday 5pm-10pm and 1 Saturday per month, 9.30am-1pm	Basic Computer Literacy Skills

HUMANITIES						
CODE	NFQ LEVEL	COURSE TITLE	COST	DURATION	SCHEDULE	MINIMUM ENTRY REQUIREMENT
BN030 WB	7	Bachelor of Arts in Early Childhood Care and Education	€2,200 per year	3 Years	<i>Year 1:</i> Monday and Wednesday 6pm-10pm and 1 Saturday per month <i>Year 2:</i> Monday 6pm-10pm and 1 Saturday per month <i>Year 3:</i> Wednesday 6pm-10pm and 1 Saturday per month	Leaving Certificate, full FETAC Level 5 or 6 award or mature grounds. Applicants must also be in full-time employment in a recognised childcare setting for a minimum of two years and remain in employment for the duration of the course. Please refer to ITB website for information required in your Statement from Employer.

BN409	8	Bachelor of Arts (Honours) in Applied Social Studies in Social Care	€2,000	1 Year	Full day every Friday and 4 Saturdays per semester	Appropriate Bachelor of Arts in Applied Social Studies in Social Care.
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ENGINEERING						
CODE	NFQ LEVEL	COURSE TITLE	COST	DURATION	SCHEDULE	MINIMUM ENTRY REQUIREMENT
BN903	6	Higher Certificate in Engineering in Mechatronic Engineering	€2,500 per year	3 Years	Tuesday 6pm-10pm and Thursday 2pm-10pm	Leaving Certificate, full FETAC level 5 or 6 qualification or mature grounds
BN306	7	Bachelor of Engineering in Mechatronic Engineering	€3,000 per year	2 years	Online lectures (synchronous and also recorded), Tuesday 6pm-7pm and 7.30pm-8.30pm Online lectures (recorded), Wednesday 7pm-8pm. Up to 3 practical sessions, Saturday 9am-3pm per semester.	<ul style="list-style-type: none"> Higher Certificate in Engineering in Electronic Engineering or Mechanical Engineering (or a related discipline). Higher Certificate discipline will determine elective choice in semester 1 (based on discipline covered in less detail in the Higher Certificate) Applicants who have completed a FETAC Level 6 award (National Craft Certificate) in a craft such as Electrical, Electrical Instrumentation or Fabrication and have 3 years post-qualification experience in an industrial environment may also be considered eligible for entry to this programme. Such applicants will be required to take a bridging module in Mathematics (Fundamentals of Engineering Mathematics) during the first semester of the programme. They will also be required to complete both elective modules (MECC H3012) Analog and Digital Electronics and (MECC H3013) Fundamentals of Mechanics.
BN422	8	Bachelor of Engineering (Honours) in Mechatronic Engineering	€3,500 per year	2 Years	Online lectures (synchronous and also recorded): Monday 6pm - 8pm, 8.30pm - 10.30pm. Thursday 6pm - 8pm 3 practical sessions per semester, Saturday 9am - 4pm	Bachelor of Engineering in Mechatronics/Mechatronic Engineering or equivalent
BN535	9	Master of Engineering in Internet of Things Technologies	€2,800 per year	2 Years	Tuesday and Wednesday 6pm-10pm	Honours/Level 8 degree in Electronic Engineering, Electrical & Electronic Engineering, Computer Engineering, Mechatronic Engineering and Computer Science, or cognate disciplines. All other applicants with degrees in the specified areas, will be assessed on a case by case basis and on the basis of relevant work experience.
BN742	*	Certificate in Industrial Automation	€1,250 per year	2 Years	Monday and Wednesday 4pm- 8pm OR Monday and Wednesday 6pm-10pm.	Applicants must have completed a FETAC Level 6 (National Craft Certificate) award in a craft such as Electrical, Electrical Instrumentation, Fitting, Plumbing or hold a suitable third level qualification in an electrical or mechanical discipline

HORTICULTURE						
CODE	NFQ LEVEL	COURSE TITLE	COST	DURATION	SCHEDULE	MINIMUM ENTRY REQUIREMENT
BN033	6	Higher Certificate in Science in Professional Horticulture Practice	€2,500 per year	2 Years	Online Lectures (synchronous/live and also recorded): Tuesday and Thursday 6pm-9pm Classes at ITB every 2nd Saturday 9am-4pm. 1 Week in the Summer (towards end June) 9am - 5pm	Leaving Certificate, full FETAC level 5 or 6 qualification or mature grounds
HTSC H4037	*	Certificate in Health, Recreation and Green Infrastructure Module - commencing September 2017	€350	12 Weeks	Online lectures, one evening per week and field trips.	Bachelor of Science (NFQ level 7) in Horticulture or equivalent
HTSC H4029	*	Certificate in Parks and Gardens Module - commencing January 2018	€350	12 Weeks	Online lectures, one evening per week and field trips.	Bachelor of Science (NFQ level 7) in Horticulture or equivalent

*** Please refer to ITB website for details on the award and NFQ level of this course. All fees are set annually and may increase for subsequent years of a course. ITB reserves the right to cancel any course and/or amend courses, fees, regulations or timetables at any time.**

ITB may be offering free places to those unemployed on certain part-time courses under the Springboard Initiative in 2017. Please check our website www.itb.ie or e-mail info@itb.ie in June for further details.

For more details please check course information on www.itb.ie/parttime

INS + OUTS

Here's where you'll find everything you need to know about the kind of part time courses we offer, how to choose the one that's right for you and the steps you'll need to follow to enrol.

All our part-time programmes are designed to allow you to maintain an income and work towards your educational objective at a pace that suits your particular circumstances. All you've got to do is decide which one is right for you, so before you start, here's a few words of advice:

- Read all the information on courses carefully. If you have any queries, contact the marketing team on 01 885 1530 or e-mail: info@itb.ie
- Check that your present qualifications and/or life and work experience are sufficient to allow you to take the course and be comfortable with the material and coursework involved.
- Remember taking any course represents a significant time and energy commitment. Check that your home and work situations facilitate the time necessary to attend class, study and sit examinations. And remember, our marketing team will also be happy to give you information and advice in relation to all courses before you apply. Simply give us a call on 01 885 1530 or e-mail: info@itb.ie

HOW DO I APPLY?

Once you've decided on the course that you want to do, you must apply online.

Step 1: Apply for your course online. Please note an application deposit of €250 must be paid at the time of application by credit card or visa debit. If you do not make a payment at the time of application, your application will be deemed incomplete and will NOT be received by our Admissions Office.

Step 2: Provide transcripts where required to verify that you meet the minimum entry requirements. Check minimum entry requirements on www.itb.ie. Transcripts and supporting documents can be uploaded to <https://upload.itb.ie>, emailed to your Admissions contact person or posted to **The Admissions Office, Institute of Technology Blanchardstown, Blanchardstown Road North, Dublin 15, Ireland.**

Step 3: The Admissions Office will then assess your application once it is deemed complete (i.e. deposit and transcripts have been received).

Step 4: An offer or regret will be sent by email. If you receive a regret email you will receive a refund of your €250 deposit.

Step 5: Register and pay fees online on receipt of offer email and collect student card on the night your classes commence as specified on www.itb.ie/parttime

As the number of participants on certain courses is limited we recommend that you apply early in order to ensure a place on the course of your choice. Applications for all courses are being accepted now. Places on all courses are allocated to qualifying candidates in order of receipt of completed applications.

HOW DO I PAY?

All applications will be charged an application deposit of €250 by debit or credit card at the time of online application. This deposit will be offset against the published course fee and is non-refundable. Your card information is encrypted and the Admissions Office at ITB does not have access to your credit card details at any time.

In order to assist students in paying their fees, the following are the payment options:

Option 1 Full Payment: Prior to course commencement.

Option 2 Pay in two instalments: First instalment of 50% due prior to course commencement and final instalment of 50% due before 31st January.

Option 3 If your employer is paying your fees you must email your Admissions Contact Person with details of your Employers name, address and contact person who should receive the invoice before course commencement.

IF I CHANGE MY MIND, CAN I GET A REFUND?

The €250 application deposit is non-refundable where an applicant no longer wishes to pursue the course. The application deposit is only refundable where an applicant is not allocated a place or where the course is cancelled.

- Where a student officially withdraws from their course prior to 31st October - a full refund of course fees paid less the €250 application deposit.
- Where a student officially withdraws from their course between 31st October and 31st January the student is liable for half the course fee.
- Where a student withdraws after 31st January no refund will be made.

Refunds are processed to the payee and card which was used to pay the fee.

WHAT ARE THE MINIMUM ENTRY REQUIREMENTS?

Each course has specific minimum entry requirements and you must check the course information on the Institute website for the entry requirements for your chosen course www.itb.ie. Only applicants who provide evidence of meeting the minimum entry requirements will be admitted to the course. Applicants must provide a full transcript of results for each year of their previous course and a copy of the award as per Step 2 above.

QUALIFICATIONS RECOGNITION

Applicants who have obtained a qualification outside the Republic of Ireland or the UK, are requested to provide evidence as to the equivalence of their award on the National Framework of Qualifications. Applicants should go to Quality & Qualifications Ireland www.qqi.ie to align their foreign qualification with an Irish qualification. Applicants must provide a copy of their award, transcripts of results and certified translations of same.

INTERNATIONAL STUDENTS - ENGLISH REQUIREMENTS

Instruction for all courses at ITB is normally through English (excluding any language modules) and applicants who do not have Leaving Certificate English must provide evidence of equivalent competence through school leaving or matriculation examinations or achievements of a minimum standard in recognised tests of English on the ITB website. Please submit a copy of these certificates at the time of application. In exceptional circumstances students may be admitted to courses without these formal certificates. Where an applicant cannot provide certificates of results in school leaving exams equivalent to the Leaving Certificate or in the recognised tests listed on the ITB website they must complete the international students assessment of English competency form and return it to the admissions office at the time of application. This form can be requested from the admissions office on 01 885 1000 or by downloading it from the Institute website www.itb.ie

CLOSING DATES

The closing date for all courses starting in September 2017 is Wednesday September 6th 2017

OPEN EVENING

Tuesday 5th September 2017 from 5-7pm

EXAMS

Please note examinations are held during the day. Examination dates are published on the academic calendar on www.itb.ie/CurrentStudents

WORKING TO CREATE A TECHNOLOGICAL UNIVERSITY FOR DUBLIN

ITB is working with Dublin Institute of Technology (DIT) and Institute of Technology Tallaght (ITT Dublin) to jointly create a Technological University (TU) for Dublin, under new legislation.

For further information please go to www.itb.ie/parttime