


Application for exemption from modules based on prior certified or experiential learning		
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Application for exemption from modules based on prior certified or experiential learning

Revision History

Revision	Date	Revision Description DCRT#	Originator
01	04 September 03	Conversion of FM129	Lisa Whelan
02	17 September 2004	Revisions based on Admissions sc meeting 2 September 2004	Diarmuid O'Callaghan
03	16 May 2006	Revisions based on Admissions sc meeting 16 May 2006	AA&SAM
04	16 October 2006	Revisions based on Admissions sc meeting 16 October 2006 – signature of course coordinator; reference to 3AD06 and 3AD07	AA&SAM
05	14 February 2007	Revision based on Admissions sc meeting 16 October 2006 – table added to capture if exemptions were previously received.	AAO
06	23 February 2007	Revision based on Admissions SC meeting on 19 February 2007 – inclusion of Appendix 1	AA&SAM
07	20 December 2007	Minor layout revisions to aid clarity of application	AA&SAM
08	12 March 2015	Insertion of Academic Name in Block Capitals pg 3	QA Officer

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Student Name:.....

(add extra pages if necessary)

Modules for which exemptions were sought at ITB previous to this application

Module code	Module name	Approved Yes / No	Semester / Year

Signed by student: _____

Date: _____

Name of Academic (in BLOCK CAPITALS): _____

Signed by academic: _____

Date: _____

(this form must be signed by the course co-ordinator of the course on which exemptions are being sought)

APPENDIX 1:

Suggested template to aid demonstration of meeting learning outcomes through prior certified or experiential learning

Notes:

- *Part 1 should be repeated for each module for which exemptions are being sought.*
- *Each section of Part 2 should be repeated, as appropriate, to cover all the learning outcomes in the module syllabus*

PART 1:

Details of exemptions sought	
Course Title	
Course Code	
Year of Course	
Module Title	
Module Code	

PART 2:

Learning outcome – as per module syllabus

Certified Learning (list all relevant training undertaken; attach all certificates received)

Course title	
Date completed	
Duration	
Content	

Experiential Learning

<p>Give detailed account of relevant work experience, e.g., the duration of such experience, the position held when such experience was gained, how it has assisted you in meeting the listed learning outcome</p>	
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