

# Guidelines for Referencing – Horticulture

## Harvard Referencing Style



**Department of Engineering**

**The Institute of Technology Blanchardstown**

**Referencing Guidelines for Horticulture: Department of Engineering**  
**The Institute of Technology Blanchardstown**

**The Harvard Referencing Style**

The Harvard Referencing Style involves two simple tasks.

1. Referring to other authors in the body of your text.
2. Compiling a list of reference sources at the end of your text (thesis, assignment etc.)

Punctuation is very important. Full stops, commas and parentheses are all part of a correct citation and reference.

**In-text citations**

In your paper, every time you summarise, paraphrase or quote from a source you need to provide an in-text citation.

- Referring to other authors in the body of your text.
- Example:
  - 175 commercial growers are set to benefit from a new capital grant scheme introduced by the government (O'Brien, 2013).

There are **two** main types of citations:

- Direct citations (integral)
- Indirect citations (non-integral)

**Direct citations**

Direct (integral) citation involves using the authors name in the structure of your text:

- According to Peterken (2001), .....
- Peterken (2001) states that .....
- and studies by Peterken (2001) have shown that ....

Direct citations are sometimes used to direct attention to the identity of the author. For example, where an authoritative author is cited, this often will show that you have read and understood the principle writings on the subject.

**Example:**

- Shigo (1991) explains compartmentalisation as ...

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**Indirect citations**

With indirect (non-integral) citation referencing the author's name appears outside the structure of your text (in parenthesis):

- Increased awareness of the dangers of a high fat diet has led to a rise in the sale of fresh vegetables in the local supermarkets (Chen, 1997).

Indirect citations are often used because it helps maintain the flow of the writing as the reader is used to reading around parenthetical information.

**Citations**

The citation also directs the reader to the reference at the end of the paper that will tell them more about the study or idea being addressed.

**Quotations**

**Short quotes**

A short quote (fewer than 30 words) should be written with single quotation marks at the beginning and the end of the quote. This should be included in your text without indenting.

**Example:**

'For best production, tomato plants should be pruned to a single stem by removing all lateral shoots, commonly referred to as side shoots' (Beyene, 2003).

**or**

Beyene (2003) states that 'for best production, tomato plants should be pruned to a single stem by removing all lateral shoots, commonly referred to as side shoots'.

**Block quotes**

Block quotes are longer quotes (more than about 30 words) set off from the body of the paper by indenting.

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**Example**

Beyene (2003) describes the importance of tomato plant training.

Allowing all side shoots to grow and bear fruit would increase the total number of fruits. Such fruits would be small and poor in quality. It is better to have one stem that bears fruit, as this will produce larger, more uniform and higher quality fruit.

**Full reference:**

- Compiling a list of reference sources at the end of your text (thesis, assignment etc.)

**Example:**

**Peterken, G.F.** 2001. Ecological Effects of Introduced Tree Species in Britain. Forest Ecology and Management. 141: 1: 31–42.

**Reference Formats**

**ITC** = In text citation

**REF** = Full reference

**Book with one author** [RW reference type: Book, Whole]

**REF: Author surname, Initials.** Year. Title. Edition. Place of publication: Publishing company. Pages.

**Example:**

**Beard, J.B.** 2002. Turf Management for Golf Courses. 2<sup>nd</sup> Edition. Michigan: Wiley. 793pp.

**ITC:**

- Many different species ..... (Beard, 2002).
- According to Beard (2002), many ....

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**Book with two authors** [RW reference type: Book, Whole]

**REF: First author surname, Initials. and Second author surname, Initials.** Year. Title. Edition. Place of publication: Publishing company. Pages.

**Example:**

**Preece, J.E. and Read, P.E.** 2005. The Biology of Horticulture: An Introductory Textbook. 2<sup>nd</sup> Edition. Hoboken, NJ: Wiley. 514pp.

**ITC:**

- The function of the .... (Preece and Read, 2005)
- Preece and Read (2005) describe the function....

**Book with three authors** [RW reference type: Book, Whole]

**REF: First author surname, Initials., Second author surname, Initials. and Third author surname, Initials.** Year. Title. Edition. Place of publication: Publishing company. Pages.

**Example:**

**Sempik, J., Aldridge, J. and Becker, S.** 2003. Social and Therapeutic Horticulture: Evidence and Messages from Research. Reading: Thrive and Loughborough: CCFR. 60pp.

**ITC:**

- According to Sempik, Aldridge and Becker (2003) the...
- Others have documented that .... (Sempik, Aldridge and Becker, 2003)

**Book with more than three authors** [RW reference type: Book, Whole]

**REF: First author surname, Initials., Second author surname, Initials., Third author surname, Initials. and Fourth author surname, Initials.** Year. Title. Edition. Place of publication: Publishing company. Pages.

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**Example:**

**Hartmann, H.T., Kester, D.E., Davies Jr., F.T. and Geneve, R.L.** 2002. Plant Propagation: Principles and Practices. 7<sup>th</sup> Edition. New Jersey: Prentice Hall. 880 pp.

**ITC:**

- Hartmann et al. (2002) describe the process
- The process involves ..... (Hartmann et al., 2002)

**Book with a corporate author** [RW reference type: Book, Whole]

**REF: Name of corporate author.** Year. Title. Place of publication: Publisher. Pages

**Example:**

**Department of Agriculture, Food and Rural Development.** 2000. Pedigree Sheep Breed Improvement Programme: Performance Results for Lambs Summer 2000. Cavan: Department of Agriculture, Food and Rural Development. 202 pp.

**ITC:**

- Name of corporate author (year)
- (Name of corporate author, year)

**Example:**

- Figures from the Department of Agriculture (2000) show that....
- Figures from other sources (Department of Agriculture, 2000) show....

***Additional information:***

In some cases, corporate authors can be shortened to an acronym, if this has been explained. For example: The Department of Agriculture, Food and the Marine can be abbreviated to (DAFM, 2013).

**Book with an editor** [RW reference type: Book, Edited]

**REF: Editor(s) Surname, Initials. (Ed.).** (Year) Title. Place of publication: Publisher. Pages.

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**Maher, M.J. (Ed.).** 1991. Science and Cultivation of Edible Fungi: Proceedings of the 13th International Congress on the Science and Cultivation of Edible Fungi, Dublin. Rotterdam: Balkema. 846 pp.

**ITC:**

- Editor's surname (Year)
- (Editor's surname, Year)

**Example:**

- This was examined in Maher (1991)
- Other have examined this claim (Maher, 1991)

**Chapter in an edited book** [RW reference type: Book, Section]

**REF: Author(s) Surname, Initials.** Year. 'Chapter Title'. In: Editor's(s) Surname, Initials. Ed(s). Book Title. Place of publication: Publisher. Pages

**Example:**

**Padel, S.** 2004. Organic Livestock Standards. In Vaarst, M., Roderick, S., Lund, V. and Lockertez, W. (Eds.) Animal Health and Welfare in Organic Agriculture. Oxford: CABI Publishing. 57-72.

**ITC:** *Cite the author(s) of the chapter in the text of your paper, not the editor(s) of the book.*

- Padel (2004) found that.....
- Previous research suggested.... (Padel, 2004)

**Print journal article with one author** [RW reference type: Journal Article]

**REF: Author surname, Initials.** Year. Title of Journal Article. Title of journal. Volume number: Issue number: Page numbers.

**Example:**

**Peterken, G.F.** 2001. Ecological Effects of Introduced Tree Species in Britain. Forest Ecology and Management. 141: 1: 31–42.

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ITC:

- Author's surname (Year)
- (Author's surname, Year)

**Example:**

- According to Peterken (2001), .....
- It has been argued that .... (Peterken, 2001).

**Print journal with two/three authors** [RW reference type: Journal Article]

**REF: First author surname, Initials. and Second author surname, Initials.** Year. Title of journal article. Title of journal. Volume number: Issue number: Page numbers.

**Example:**

**Dingerkus, S. K. and Montgomery, W. I.** 1997. The Distribution of the Irish Hare (*Lepus timidus hibernicus*) in Northern Ireland and its Relationship to Land Classification. *Gibier Faune Sauvage* 14: 325-334.

ITC:

- Dingerkus and Montgomery (1997) found that....
- Other findings have shown ... (Dingerkus and Montgomery, 1997).

**Print journal with more than three authors** [RW reference type: Journal Article]

**REF: First author surname, Initials., Second author surname, Initials., Third author's surname, Initials. and Fourth author's surname, Initials.** Year. Title of journal article. Title of journal. Volume number: Issue number: Page numbers.

**Example**

**Cohen, S., Svrjcek, A., Durburrow, T. and Barnes, N.L.** 1999. Water Quality Impacts on Golf Courses. *Journal of Environmental Quality*. 28: 798-809.



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**ITC:**

- Author's surname et al. (Year)
- (Author's surname et al., Year)

**Example**

- Cohen et al. (1999) state that....
- It has been suggested (Cohen et al., 1999)

**E-journal article** [RW reference type: Journal, Electronic]

**REF: Author(s) surname, Initials.** Year. Article title. Journal Title [Internet]. Volume: Issue: Page Numbers. Available from: URL [Accessed day month year].

**Example:**

**Gibbons, P., Lindenmayer, D.B., Fischer, J., Manning, A.D., Weinberg, A., Seddon, J., Ryan, P. and Barrett, G.** 2008. The Future of Scattered Trees in Agricultural Landscapes. Conservation Biology [Internet]. 22: 5: 1309-1319. Available from:  
<http://web.ebscohost.com/ehost/pdfviewer/pdfviewer?sid=e74b5e68-bc82-4077-9af9-d293e4b691c2%40sessionmgr10&vid=5&hid=28> [Accessed 17<sup>th</sup> October 2013].

**ITC:**

- Gibbons et al. (2008) suggest .....
- It is suggested that .... (Gibbons et al., 2008)

**Printed newspaper article** [RW reference type: Newspaper Article]

**REF: Author(s) Surname, Initials.** Year. Article title. Newspaper title. Date, Page Numbers.

**Example:**

**O'Dea, W.** 2006. Irish Horticulture: The Greener Side. Irish Times. 10<sup>th</sup> January, p.16.

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ITC:

- O’Dea (2006) reports...
- Others report .... (O’Dea, 2006)

**Online newspaper article** [RW reference type: Newspaper Article]

**REF: Author(s) Surname, Initials.** Year. Article title. Newspaper title. Day Month of Publication. Available from URL [Day Month Year accessed].

**Example:**

**O’Brien, D.** 2013. Horticulture Sector to Benefit as €4.4m Grant Gets Go Ahead. Independent.ie. 21<sup>st</sup> May. Available from: <http://www.independent.ie/business/farming/horticulture-sector-to-benefit-as-44m-grant-gets-go-ahead-29281779.html> [Accessed: 17<sup>th</sup> October 2013].

ITC:

- O’Brien (2013) reports....
- 175 commercial growers are set to benefit from a new capital grant scheme introduced by the government (O’Brien, 2013).

**Page on a website** [RW reference type: Web page]

**REF: Webpage Author(s) Surname, Initials.** Year. Page Title. Available at: URL [Accessed Day Month Year].

**Example:**

**Scott, A.** 2013. A Green’s Soil is its Heart. Pitchcare: Golf, Bowls and Tennis. Available at: <http://www.pitchcare.com/magazine/a-greens-soil-is-its-heart.html> [Accessed: 20<sup>th</sup> September 2013]

ITC:

- Scott (2013) describes how organic matter levels directly affect soil biology.
- The soils biology is directly affected by the organic matter levels (Scott, 2013).

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**Website** [RW reference type: Web Page]

**REF: Website Author(s) Surname, Initials.** Year published/Last updated. Title of Internet Site. Available at: Internet address [Accessed Day Month Year].

**Blair, J.** 2013. Hortitrends. Available at: <http://www.hortitrends.com/> [Accessed: 13<sup>th</sup> January 2013].

**Conferences** [RW reference type: Conference Proceedings]

**REF: Author(s) Surname, Initials.** Year. Title of Paper, Title of Conference: Subtitle. Location and date of conference. Place of Publication: Publisher. Pages numbers.

**Example:**

**O'Connor, J.** 2009. Towards a Greener Ireland, Discovering our Natural Sustainable Resources: Future Proofing. University College Dublin, 15 – 16 March. Dublin: Irish Environmental Institute. 65 – 69.

**Theses** [RW reference type: Dissertation/Thesis or Dissertation/Thesis (Unpublished)]

**REF: Author's Surname, Initials.** Year of submission. Title of Thesis. Degree statement. Degree-awarding body.

**Example**

**Beyene, G.T.** 2003. Physiological Response of Tomato Plants (*Lycopersicum esculentum* L.) to Induced Sodium Chloride (NaCl). Unpublished Thesis. M.Agr.Sc. University College Dublin.

**ITC:**

- Beyene (2003) disagrees with this...
- Others have argued (Beyene, 2003)...

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**Standard:** [RW reference type: Generic]

**REF: Number of Standard. Title of Standard.** Year of Publication. Place of Publication: Publisher.

**Example**

**BS 3936-4. Nursery Stock Part 4: Specification for Forest Trees, Poplars and Willows.** 2007. London: British Standards Institute.

**ITC:**

- BS 3936-4 (2007) specifies ....
- Another method ... (BS 3936-4, 2007).

**Blog:** [RW reference type: Web Page]

**REF: Author(s) Surname, Initials.** Year site published/Last updated. 'Title of message', Title of Internet Site. Day Month of posted message. Available at: internet address [Accessed Day Month Year].

**Example:**

**Donegan, P.** 2013. 'Phototropism'. Donegan Landscaping Blog. 1<sup>st</sup> October. Available at: <http://doneganlandscaping.com/blog/> [Accessed: 20<sup>th</sup> October 2013].

**ITC:**

- Donegan (2013)
- (Donegan, 2013)

**Email communication** [RW reference type: Personal Communication]

**REF: Sender Surname, Initials.** Year of message. Medium of communication Receiver of communication, Day Month of communication.

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**Example:**

**Murphy, J.** 2010. Email to Pat Prendergast, 24<sup>th</sup> February.

**ITC:**

- Murphy (2010) stated in an email response....
- In an email response .... (Murphy, 2010)

*Note: Emails are not normally recoverable data. In most reference guides, emails are not included in the reference section. However, for the case of your final year project please include the email in your reference section as above.*

**Interviews** [RW reference type: Personal Communication]

**REF: Surname, Initials of person interviewed.** Year of interview. 'Title of the interview (if any)'. Interview by/with Interviewer's First name Last name, Title of publication. Medium in which the interview appeared (journal, radio, video etc), Publication details.

**Example:**

**Robinson, M.** 2001. Interviewed by Brian Dobson, Six One News. Video. RTE One, 26<sup>th</sup> April.

**ITC:**

- Robinson (2001)
- (Robinson, 2001)

**EU publication** [RW reference type: Book, Whole]

**REF: Name of EU Institution.** Year. Title. Place of Publication: Publisher. Pages.

**Example:**

**European Commission.** 2013. Summary Report of the Meeting of the Standing Committee on Community Plant Variety Rights. Luxembourg: Office for Official Publications of the European Communities. Available from:

**ITC:**

- (European Commission, 2013)
- The European Commission (2013) reports .....



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**Paraphrasing**

Paraphrasing involves writers taking information that they have read (or listened to) and reorganising it into their own words. This accounts for the vast majority of information that is included in college assignments and projects.

When paraphrasing, take notes of the original material. Then come back to the notes to make your draft. Paraphrase the material and make sure to cite the source of the material. If you don't cite the original author then your text is deemed to be plagiarised.

Often the hardest aspect of paraphrasing is trying to limit the number of times you use a verb to convey your point. For example, many students will over rely on 'states', 'found' and 'reports'. Be especially conscious of this when writing your literature review.

Below are some expressions that you could use when referring to someone's work.

**Agreeing** with what the author says:

- A study by Beyene (2003) shows that ...
- As Beyene (2003) has stated ...
- In a study of tomatoes Beyene (2003) found....

If you want to remain **impartial**:

- Beyene (2003) reports that....
- The opinion of Beyene (2003) is that
- Research by Beyene (2003) suggests that

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- Beyene (2003) observed that .....
- It is the view of Beyene (2003)....
- Beyene (2003) concludes ...
- Beyene (2003) argues that ...

**Disagreeing with the author:**

- Beyene (2003) states erroneously that...
- Beyene (2003) feels ...
- Beyene (2003) claims ...

**Collating a Reference List**

- The reference list should contain all the works cited in the paper and no works that are not cited.
- A work is listed only once in the reference list, regardless of how many times it is cited in text.
- Works should be listed in alphabetical order by surname of author or name of organisation.
- Full bibliographic details, that is, the key elements of a work, should be provided.

**Example:**

**Reference List:**

**Beard, J.B.** 2002. Turf Management for Golf Courses. 2<sup>nd</sup> Edition. Michigan: Wiley. 793pp.

**Beyene, G.T.** 2003. Physiological Response of Tomato Plants (*Lycopersicum esculentum* L.) to Induced sodium Chloride (NaCl). Unpublished Thesis. M.Agr.Sc. University College Dublin.

**BS 3936-4. Nursery Stock Part 4: Specification for Forest Trees, Poplars and Willows.** 2007. London: British Standards Institute.

**Chen, B.J.** 1997. Prevalence of and Intention to Change Dietary and Physical Activity Health Risk Behaviours. New Jersey: Prentice Hall. 240 pp

**Cohen, S., Svrjcek, A., Durburrow, T. and Barnes, N.L.** 1999. Water Quality Impacts on Golf Courses. Journal of Environmental Quality. 28: 798-809.

**Department of Agriculture, Food and Rural Development.** 2000. Pedigree Sheep Breed Improvement Programme: Performance Results for Lambs Summer 2000. Cavan: Department of Agriculture, Food and Rural Development.

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**Dingerkus, S. K. and Montgomery, W. I.** 1997. The Distribution of the Irish Hare (*Lepus timidus hibernicus*) in Northern Ireland and its Relationship to Land Classification. *Gibier Faune Sauvage* 14: 325-334.

**Donegan, P.** 2013. 'Phototropism'. Donegan Landscaping Blog. 1<sup>st</sup> October. Available at: <http://doneganlandscaping.com/blog/> [Accessed: 20<sup>th</sup> October 2013].

**European Commission.** 2013. Summary Report of the Meeting of the Standing Committee on Community Plant Variety Rights. Luxembourg: Office for Official Publications of the European Communities.

**Gibbons, P., Lindenmayer, D.B., Fischer, J., Manning, A.D., Weinberg, A., Seddon, J., Ryan, P. and Barrett, G.** 2008. The Future of Scattered Trees in Agricultural Landscapes. *Conservation Biology* [Internet]. 22: 5: 1309-1319. Available from: <http://web.ebscohost.com/ehost/pdfviewer/pdfviewer?sid=e74b5e68-bc82-4077-9af9-d293e4b691c2%40sessionmgr10&vid=5&hid=28> [Accessed 17<sup>th</sup> October 2013].

**Hartmann, H.T., Kester, D.E., Davies Jr., F.T. and Geneve, R.L.** 2002. *Plant Propagation. Principles and Practices.* 7<sup>th</sup> Edition. New Jersey: Prentice Hall. 880 pp.

**Maher, M.J. (Ed.)**. 1991. *Science and Cultivation of Edible Fungi: Proceedings of the 13th International Congress on the Science and Cultivation of Edible Fungi*, Dublin. Rotterdam: Balkema.

**Murphy, J.** 2010. Email to Pat Prendergast, 24 February.

**O'Brien, D.** 2013. Horticulture Sector to Benefit as €4.4m Grant Gets Go Ahead. *Independent.ie* 21<sup>st</sup> May. Available from: <http://www.independent.ie/business/farming/horticulture-sector-to-benefit-as-44m-grant-gets-go-ahead-29281779.html> [Accessed: 17<sup>th</sup> October 2013].

**O'Connor, J.** 2009. Towards a Greener Ireland, Discovering our Natural Sustainable Resources: Future Proofing. University College Dublin, 15 – 16 March. Dublin: Irish Environmental Institute, pp. 65 – 69.

**O'Dea, W.** 2006. Irish Horticulture: The Greener Side. *Irish Times.* 10<sup>th</sup> January, p.16.

**Preece, J.E and Read, P.E.** 2005. *The Biology of Horticulture: An Introductory Textbook.* 2<sup>nd</sup> Edition. Hoboken, NJ: Wiley. 514pp.

**Robinson, M.** 2001. Interviewed by Brian Dobson, Six One News. Video. RTE One, 26 April.

**Shigo, A.L.** 1991. *Modern Arboriculture: A Systems Approach to the Care of Trees and Their Associates.* Durham, NH: Shigo and Trees. 424pp.

**Sempik, J., Aldridge, J. and Becker, S.** 2003. *Social and Therapeutic Horticulture: Evidence and Messages from Research.* Loughborough University. 60pp.