

INSTITUTE OF TECHNOLOGY BLANCHARDSTOWN

ITB Facilities External User Application Form

Name	
Address	
Date of Birth	
Tel	
Mobile	
Email	

If Business Applicant please state Company name: _____

If a Student please state Institution and Course: _____

Please state your reasons for wishing to use ITB Library and the subject area you wish to consult:

Facilities Required (tick appropriate box)

Library Reference/Study	<input type="checkbox"/>	€10 for 3 months (from date of application)
Library & Borrowing	<input type="checkbox"/>	€30 for 3 months (from date of application)

Please read our External Users Policy which accompanies this form.

I agree to abide by library regulations at all times.

Signature: _____ **Date:** _____

For Official Use Only

Notes: Any person wishing to use ITB facilities must submit a completed application form with appropriate payment.

Two forms of identification must be produced: one photographic (e.g. driver's license, passport etc.) and one address (e.g. ESB bill, telephone bill, etc.). One passport sized photograph must be supplied.

I.D. Documents Produced (tick appropriate box):

Photograph Address

Fee Paid and Receipt issued:

Amount: € _____ Receipt No. _____

Cheque Cash Other

I.D. Card:

User No. _____ I.D. Card Expiry Date _____

Follow-up:

Library Copied with Details

Signed: _____ **Date:** _____
ITB Staff Member

04/09/2008