

## **Alumni**

- Alumni Readers may use the Library for reference purposes free of charge.
- Alumni Borrowers may borrow 2 items from the collection if they have paid the €80 per annum borrowing fee.
- There is no inter-library loan or computing service for Alumni users.
- During peak times e.g. exam time, alumni access to the library may be withdrawn.
- Two forms of identification must be presented on acceptance of this application, one photographic and one with proof of address e.g. a bill or official letter addressed to you.
- An Alumni I.D. card will be issued to you, which will be required for library access.
- Library Regulations must be obeyed at all times.
- Payment is accepted by cash or cheque only.
- Fee is as follows –

Alumni Borrower:           €80 per calendar year

# INSTITUTE OF TECHNOLOGY BLANCHARDSTOWN

## Alumni Library Application Form

Name	
Address	
Date of Birth	
Tel	
Mobile	
Email	
Dates at ITB	
ITB student no.	

Facilities Required (tick appropriate box)	
Reference only	<input type="checkbox"/> Free of charge
Borrowing facilities	<input type="checkbox"/> €80 for 1 calendar year (from date of application)

*Please read our Alumni Users Policy which accompanies this form.*

**I agree to abide by library regulations at all times.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**For Official Use Only**

**Notes:** Any person wishing to become an alumni library borrower must submit a completed application form with appropriate payment.

**Two forms of identification must be produced: one photographic (e.g. driver's license, passport etc.) and one address (e.g. ESB bill, telephone bill, etc.)**

**I.D. Documents Produced (tick appropriate box):**

Photograph

Address

**Fee Paid and Receipt issued:**

Amount: € \_\_\_\_\_

Receipt No. \_\_\_\_\_

Cheque

Cash

**I.D. Card:**

User No. \_\_\_\_\_

I.D. Card Expiry Date \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**ITB Staff Member**